

CITY OF WICHITA 1991/92 ADOPTED BUDGET

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
ACTIVITY: - SAVINGS INCENTIVE PROGRAM

The \$500,000 is for a performance-based program to provide departments with short-term loans to develop and implement cost-effective, innovative services to the public. The loans will be repaid from subsequent savings, which will then fund the start-up costs for other innovations. Beginning in 1991, all Savings Incentive monies will be in an ongoing trust fund.

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Savings Incentive Program Expenditures	\$0	\$500,000	\$500,000	\$0	\$0

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
ACTIVITIES: - APPROPRIATED AND UNAPPROPRIATED FUND BALANCE RESERVES

The 1991 adopted budget estimates a total of \$4,831,520 in unappropriated cash/fund balance. This is the 5% (approximately) unencumbered cash/fund balance reserve allowed under 1989 State legislation. Prior-year savings have been appropriated in 1991 for capital expenditures (\$1,897,000) and Federal Court settlement (\$2,535,000), as described on the opposite page.

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Appropriated Fund Balance Reserve	\$0	\$1,662,925	\$0	\$0	\$0

FUND: 110 - GENERAL
DEPARTMENT: 02 - CITY MANAGER
ACTIVITY: - EMPLOYEE COMPENSATION

Total amounts originally reserved in the General Fund for employee pay and benefits improvements were \$1,850,810 (1991) and \$4,386,890 (1992). In this budget document, the employee compensation amounts have been allocated to the respective operating budgets.

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
General Fund Accounts:					
General Purpose	\$0	\$0	\$0	\$1,349,350	\$3,213,170
Park, Library, and Art Museum	0	0	0	335,650	786,830
Subtotal Taxing Accounts	\$0	\$0	\$0	\$1,685,000	\$4,000,000
Add Gas Tax Account	0	0	0	165,810	386,890
Total General Fund	\$0	\$0	\$0	\$1,850,810	\$4,386,890

CITY OF WICHITA 1991 / 92 ADOPTED BUDGET

FUND: 110 - GENERAL
 DEPARTMENT: 02 - CITY MANAGER
 DIVISION: 10 - CITY MANAGER'S OFFICE
 ACTIVITY: 03 - NONDEPARTMENTAL

FUND: 110

NONDEPARTMENTAL	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
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Contributions and donations:					
Economic development/WISE	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Historic Wichita (Cowntown)	116,200	116,200	116,200	116,200	116,200
Kansas National Guard	4,000	4,000	4,000	4,000	4,000
Memberships	38,672	55,000	61,040	61,040	61,040
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Subtotal contributions and donations	\$408,872	\$425,200	\$431,240	\$431,240	\$431,240
Nondepartmental transfers:					
Employee training/development	\$118,000	\$150,000	\$150,000	\$166,000	\$175,000
Energy retrofit improvements	180,000	180,000	180,000	180,000	180,000
Group health insurance (retirees)	61,000	61,000	61,000	61,000	61,000
Transfer to General Debt and Interest (parking lot)	121,470	118,000	118,000	115,000	112,000
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Subtotal nondepartmental transfers	\$480,470	\$509,000	\$509,000	\$522,000	\$528,000
Nondepartmental private mowing/clean up:					
Mowing	\$49,842	\$67,430	\$51,840	\$53,910	\$56,070
Clean up	31,948	31,700	33,230	34,560	35,940
Unallocated	44,568	131,870	46,350	48,200	50,130
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Subtotal nondept. mowing/clean up	\$126,358	\$231,000	\$131,420	\$136,670	\$142,140
Nondepartmental (other):					
Bicycle programs	\$0	\$7,000	\$15,000	\$15,000	\$15,000
Board/task force support	10,270	0	2,000	5,000	5,000
Cable channel/radio	65,946	75,000	75,000	75,000	75,000
Community relations/information	35,591	150,000	148,000	150,000	150,000
Downtown study	0	0	245,000	50,000	0
Election expense	35,821	0	0	38,740	0
Federal fuel tank compliance	56,578	0	23,600	50,000	50,000
Insurance (building, contents, boiler)	26,010	25,450	25,450	25,450	25,450
Legislative services	2,387	50,000	40,000	40,000	40,000
Microfilming program	0	100,000	50,000	50,000	50,000
Office automation	0	20,000	20,000	60,000	60,000
Other contractual services	23,214	0	40,000	40,000	40,000
Reforestation and public arts	66,173	150,000	150,000	150,000	150,000
Research and development	77,340	150,000	150,000	150,000	150,000
Sports agreement	0	35,000	8,000	25,000	25,000
Storm clean up	0	0	150,000	0	0
Strategic planning	1,245	5,000	5,000	5,000	5,000
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Subtotal other	\$400,574	\$767,450	\$1,147,050	\$929,190	\$840,450
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Total nondepartmental	\$1,416,274	\$1,932,650	\$2,218,710	\$2,019,100	\$1,941,830
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NONDEPARTMENTAL SUMMARY

The Nondepartmental budget is comprised of expenditures that are related to general programs and expenditures of the City.

Budget Highlights

Bicycle Programs (020503)

An amount of \$15,000 is budgeted to allow for printing bike trail maps, providing safety programs, and minor maintenance/repairs on bike paths. Revenues from bicycle license fees will defray the expenditures of this activity.

Board/Task Force Support (020859)

Financial support of \$5,000 annually has been budgeted for Advisory Boards, Commissions and various task forces as they have become more active and continue to be highly utilized for evaluation, development and/or monitoring of City programs. All budget years include a \$2,000 transfer for the Commission on the Status of Women previously budgeted in the Human Services Department budget.

Cable Channel/Radio (020669)

A continuation of televising and broadcasting City Council meetings is provided. The \$75,000 amount reflects no anticipated increases in 1991 or 1992.

Community Relations and Information (020511)

An allocation of \$150,000 is budgeted for 1991 and 1992 to implement a program of increased activities and information to residents relative to community services/facilities. Community relations projects that may be financed from this account include expanded use of the City's cable television channel, specialized brochures, newsletters, mail-outs and other expenses related to public information and activities.

Downtown Study (020909)

In June, 1990, the City Council approved an allocation of \$245,000 (1990) and \$50,000 (1991) for consultant studies on downtown redevelopment, these amounts are budgeted accordingly.

Economic Development Association (WI/SE) (020529)

The City's continued participation in WI/SE is budgeted at \$250,000. This amount will be matched by the County and private business and used to continue a unified community economic development effort.

NONDEPARTMENTAL SUMMARY (Cont.)

Employee Training/Development (020537)

A training and personnel development program has been established to improve job skills of City employees at all levels. The 1991 budget of \$166,000 includes an increase of \$16,000 to ensure effective use of the City's resources and maximize the talent of employees in dealing with various community service delivery issues and problems. An increase to \$175,000 is proposed for 1992.

Energy Retrofit Improvements (020545)

An amount of \$180,000 is budgeted for capital expenditures which will effect offsetting energy savings.

Election Expense (020552)

The City of Wichita and the Board of Education (USD 259) will share the cost of elections to be held in 1991. The amount of \$38,740 is budgeted for this purpose.

Federal Fuel Tank Compliance (020800 - 2999)

The amount of \$50,000 is budgeted for 1991 and 1992 for the removal and replacement of underground fuel storage tanks in General Fund operations, based on need and in compliance with Environmental Protection Agency regulations. Removal and replacement of tanks in proprietary fund operations have been budgeted within those respective budgets.

Group Health Insurance (020560)

Group health insurance for City employees is budgeted within each department. The Nondepartmental budget of \$61,000 (1991 and 1992) will pay a portion of the premium for retired City employees between the ages of 60 and 65, and for retirees who are on disability pension.

Historic Wichita (Cowntown) (020578)

A contribution of \$116,200 is budgeted to support maintenance of the Cowntown Museum. In addition, \$85,000 is budgeted from transient guest tax (Tourism and Convention Fund).

Insurance (Building and Contents) (020586)

City Hall building and contents insurance in 1991 and 1992 remains at the 1990 level of \$24,340. Boiler insurance is budgeted at \$1,110.

Legislative Services (020594)

The \$40,000 budgeted in this account supports the City's liaison efforts in Topeka, surrounding communities, and Washington, D.C.

NONDEPARTMENTAL SUMMARY (Cont.)

Memberships (020602)

The City is a participant in and member of state and national municipal organizations and information services. Memberships for 1991 and 1992 include: the League of Kansas Municipalities (\$33,000), National League of Cities (\$8,000), LOGIN (\$9,000), Heartland Innovations (\$5,000), Hispanic Elected Officials (\$40), and the U.S. Conference of Mayors (\$6,000).

Microfilming (020107 - 3107)

The City's microfilming program is supported by \$50,000 each year. This program facilitates conversion of hard-copy documents to microfiche/microfilm, reduces filing and storage requirements, and expedites information retrieval.

National Guard (020818)

An amount of \$4,000 is budgeted as a contribution to the Kansas National Guard. These funds are designated by the Guard for upgrading office and classroom facilities used by the general public.

Office Automation (020685)

To allow programmed expansion of computer terminals by General Fund operations, \$60,000 is provided in 1991 and 1992. The allocation also includes first-year operating (system access) charges.

Other Contractual Services (020727)

An amount of \$40,000 is budgeted to provide contractual services for union negotiations and other contractual expenses.

Private Moving/Clean up (020701, 020719, 020743)

Private weed moving and clean-up costs are recommended in the amounts of \$136,670 in 1991 and \$142,140 in 1992. These funds are budgeted to pay private contractors for these services. Inspection, mailing, and other costs of administering the compliance programs are included in the budgeted amount. Both administrative and contractual costs are charged to the property owner.

Reforestation and Public Arts (020628)

The expanded program of beautification, involving reforestation along streets and highways adjacent to public facilities, is continued at current expenditure levels (\$150,000). The amount also provides replacement of street furniture and fixtures, and similar improvements important to the City's visual image.

NONDEPARTMENTAL SUMMARY (Cont.)

Research and Development (020610)

Research and development efforts are budgeted at \$150,000 for both 1991 and 1992. The amounts allow the City to continue efforts to be efficient and responsive in delivering public services, and to ensure implementation of new technologies, processes and ideas that provide cost-savings. A position of Administrative Assistant is charged to this account to carry out research and development activities.

Sports Agreement (020651)

An amount of \$25,000 is budgeted for 1991 and 1992 to provide the City's share of the stop-loss policy in support of the professional soccer team. Under this program, the City agrees to pay twenty percent (20%) of the first \$175,000 in losses in excess of \$260,000, or a maximum of \$35,000.

Storm Clean-Up (020925)

An allocation of \$150,000 is provided in the 1990 revised budget to meet extraordinary clean-up costs associated with the June, 1990, wind storm.

Strategic Planning (020636)

The amount of \$5,000 is provided to assist in the annual updating and implementation of the City's Strategic Plan.

Transfer to General Debt and Interest (Parking Lot) (020644)

Funds are provided in the amount of \$115,000 in 1991 and \$112,000 in 1992 for the contract purchase of the parking lot (south of Expo Hall).

CITY OF WICHITA 1989 / 90 ADOPTED BUDGET

MULTI-YEAR FUND OVERVIEW - TOURISM AND CONVENTION

FUND NO: 215

	1989 ACTUAL	1990 ADOPTED	1990 REVISED	1991 ADOPTED	1992 APPROVED
Revenues & other sources:					
Transient guest tax - 5%	\$2,182,564	\$2,195,300	\$2,195,300	2,283,110	2,374,430
Transient guest tax - 1%	0	0	36,590	456,640	474,910
Interest earnings-fund balance	22,783	58,000	13,690	3,140	9,690
Interest earnings-other	34,175	0	33,200	39,630	38,160
Other (Miss USA private contributions)	0	0	250,000	375,000	150,000
Total revenues & other sources	\$2,239,522	\$2,253,300	\$2,528,780	\$3,157,520	\$3,047,190
Expenditures & other uses:					
Programs and contracts					
ABC Contract	\$196,846	\$0	\$0	\$0	\$0
Black Historical Society	2,500	2,500	2,500	2,500	2,500
Mid-America All-Indian Center	39,000	40,000	40,000	40,000	40,000
Historic Wichita (Cowntown)	85,000	85,000	85,000	85,000	85,000
Sister Cities	7,494	10,700	10,700	10,700	10,700
Wichita Children's Museum	7,000	7,000	7,000	7,000	7,000
Wichita Convention Visitor's Bureau	949,749	834,215	834,215	867,060	902,500
Convention Promotion Contingency	0	100,000	0	24,000	10,000
Wichita/Sedgwick Co. Arts Council	7,000	7,000	7,000	7,000	7,000
Miss USA Pageant					
Event Expenses	0	0	125,000	125,000	0
Location Fees	0	0	125,000	125,000	150,000
Letter of Credit	0	0	175,000	0	50,000
Transfer to General Fund					
Administrative fees	27,732	29,570	29,570	34,160	34,160
Community Marketing	20,797	21,000	21,000	21,000	21,000
Expo Hall Operation	0	106,810	17,000	5,700	8,880
Transfer to General Debt & Interest					
Expo Hall debt service	1,013,070	1,083,980	1,083,980	1,159,860	1,241,050
Lawrence Dumont	0	0	36,590	300,000	300,000
Cultural attractions	0	0	0	170,000	170,000
Appropriated Reserve	0	180,145	80,000	80,000	80,000
Total expenditures & other uses	\$2,356,188	\$2,507,920	\$2,679,555	\$3,063,980	\$3,119,790
Revenues & other sources over (under) expenditures & other uses					
	(116,666)	(254,620)	(150,775)	93,540	(72,600)
Unencumbered cash/fund balance					
January 1 (includes restricted assets)	312,291	344,841	195,625	44,850	138,390
Unencumbered cash/fund balance					
December 31	\$195,625	\$90,221	\$44,850	\$138,390	\$65,790

Assumptions:

Growth in transient guest tax revenue: 4.0%
 Annual interest earnings rate: 7.0%
 Growth in delegate agencies' expenditures: 0.0%
 Growth in other program expenditures: 4.0%
 All location fee and event expenses related to the Miss USA pageant will be offset through private contributions.

TOURISM AND CONVENTION FUND SUMMARY

The Tourism and Convention Fund is established by Charter Ordinance (No. 83) to receive distributions of monies collected from the Transient Guest Tax. The tax was increased from five to six percent, effective July 1, 1990, with the additional one percent specifically earmarked for capital improvements to local tourist attractions (on a matching basis), financing for the improvements to Lawrence-Dumont Stadium, and to provide a contingency for extraordinary convention promotion expenses. The one percent increase has a sunset provision effective in ten years. Revenue from the remaining five percent are expended under priorities established in the Charter Ordinance.

Budget Highlights

- ° The 1991 and 1992 budgets contain three projects earmarked for support from the 1% increase in the transient guest tax; these include: promotion contingency, Lawrence-Dumont Stadium improvements and capital improvements for local cultural attractions. The increase was effective July 1, 1990.
- ° Expo Hall debt service continues to represent the largest expense within the fund (37%), and is projected to continue claiming an increasing portion of the fund's expenditures through 1993. After 1993, the debt service payment will level and decline as a percentage of the fund's expenditures.
- ° Reserve amounts of \$80,000 for each year are budgeted as a contingency in the event of a major new convention or to offset potential revenue losses.
- ° An additional \$425,000 has been added to the 1990 revised budget to support the Miss USA Pageant. Of this amount, \$250,000 is to be offset by revenue from private contributions; the remaining \$175,000 is to support a Letter of Credit for Pageant location fees.
- ° The 1990 revised budget reduces the amount identified to support operating deficits for Expo Hall because Expo Hall revenue projections are favorable and have reduced the original deficit estimate.

Budget Summary

	1990 <u>Adopted</u>	1990 <u>Revised</u>	1991 <u>Adopted</u>	1992 <u>Approved</u>
Administrative Charges	\$ 29,570	\$ 29,570	\$ 34,160	\$ 34,160
Black Historical Society	2,500	2,500	2,500	2,500
Community Marketing	21,000	21,000	21,000	21,000
Convention Promotion				
Contingency	100,000	0	24,000	10,000
Cultural Attractions - Capital				
Improvements	0	0	170,000	170,000
Expo Hall Operation	106,810	17,000	5,750	8,880
General Debt & Int. Fund	1,083,980	1,083,980	1,159,860	1,241,050
Historic-Wichita (Cowntown)*	85,000	85,000	85,000	85,000
Lawrence-Dumont	0	36,590	300,000	300,000
Mid-America All-Indian Center*	40,000	40,000	40,000	40,000
Miss USA Pageant	0	425,000	250,000	200,000
Sister Cities*	10,700	10,700	10,700	10,700
Wichita Arts Council*	7,000	7,000	7,000	7,000
Wichita Convention & Visitors*	834,215	834,215	867,060	902,500
Wichita Children's Museum	7,000	7,000	7,000	7,000
Appropriated Reserve*	180,145	80,000	80,000	80,000
Total	<u>\$2,507,920</u>	<u>\$2,679,555</u>	<u>\$3,063,980</u>	<u>\$3,119,790</u>

* The Tourism and Convention Committee recommended the Indian Center and Sister Cities' allocations be reduced and the others designated be higher than what has been recommended here. Additionally, the Committee recommended the addition of the Metropolitan Area Ballet as a recipient which has not been included in this budget.

Administrative Charges - Administrative charges are transferred to the General Fund, compensating for the central service functions. The services provided for the committee include: contract development and monitoring, proposal review, purchasing, investment of funds, check writing and staff support.

Black Historical Society - The budget provides \$2,500 per year for the promotion of activities sponsored by the Black Historical Society.

Community Marketing - A transfer to the General Fund, offsetting the cost of the City Council's budget for travel related to the Sister Cities program and other projects deemed appropriate by the Council.

Convention Promotion Contingency - Many conventions have extraordinary requirements for logistic support, e.g., bussing, seating, registration, etc. This account is established to provide funding for those needs.

Cultural Attractions Capital Improvements - This item represents a transfer to the debt service fund to retire bonds to be issued on behalf of local tourist attractions, which have successfully generated matching donations, to make capital improvements to their facilities. This item was one of the three projects earmarked for funding from the additional 1% increase in the guest tax, which was effective July 1, 1990.

Expo Hall Operation - In accordance with the second expenditure priority in Charter Ordinance No. 83, the Tourism and Convention Fund budget contains amounts equal to the difference between Expo Hall projected revenues and projected operating expenses, which is transferred to the General Fund.

General Debt and Interest Fund - In accordance with the first expenditure priority in Charter Ordinance No. 83, this fund is budgeted to pay debt service on Expo Hall.

Historic-Wichita (Cowtown) - The budget provides \$85,000 per year for promotional expenses, including: artwork, brochure printing, advertising, photography, membership development, seminars and special events.

Lawrence-Dumont - Financing for the second phase of improvements to Lawrence-Dumont Stadium, required by lease agreement, was accomplished through the issuance of long-term debt. This debt is to be retired from the proceeds of the additional 1% guest tax increase, effective July 1, 1990.

Mid-America All-Indian Center - The budget provides \$39,000 of the Center's utility costs, in addition to \$1,000 for promotional expenses.

Miss USA Pageant - The City has entered into a long-term contract with promoters of the Miss USA pageant to ensure Wichita as a regular site for the pageant. Costs of the agreement in 1990 are threefold: location fees (\$125,000), event expenses (\$125,000) and a letter of credit guarantee (\$175,000). Costs for the first two items are to be offset by contributions from private donors. The cost of the third item will be returned to the City when the letter of credit expires.

Sister Cities - This program, exists to support, coordinate, develop and sponsor Sister City Exchange Programs of a cultural, educational, social, business, or governmental nature. The budget includes official visits to the sister cities, an official visit to Wichita from each of the four sister cities, and other cultural exchange programs.

Wichita Arts Council - The Council promotes art and cultural institutions in Wichita. The budget allocates \$7,000 per year to help offset the administrative costs of providing a recognition awards reception, Wichita Arts Festival, and an Artist-in-Residence tour.

Wichita Convention Visitors Bureau - The purpose of the Visitors Bureau is to promote conventions and tourism and attract visitors to Wichita.

Wichita Children's Museum - The budget provides \$7,000 per year to offset a portion of exhibit development costs.

Appropriated Reserve - This account is for emergency expenses associated with new conventions and major events or to absorb unanticipated shortfalls in revenue collections.

CHARTER ORDINANCE NO. 83 PROVISIONS

Revenues from this tax are expended in accordance with the provisions of Charter Ordinance No. 83 in the following priority order:

1st To pay any obligation including but not limited to bonds, leases or contracts resulting from or directly attributable to the construction or use of new facilities for convention or exhibition purposes.

2nd To pay any deficit incurred in the operation or maintenance of new facilities for convention or exhibition purposes.

3rd To pay for convention and tourism activities which result from the annual consideration of requests for such funds by the Tourism and Convention Committee established by Section 12 Charter Ordinance No. 83 as amended June 24, 1988, and which, upon recommendation by said committee, receives final approval by the City Council.

4th Any funds remaining shall be held in reserve to pay any deficit incurred in the operation or maintenance of Century II; establish a building fund for future facilities; to pay for extraordinary facility repairs or replacement; and to fund attractions deemed to have advantage or interest to the City of Wichita.

5th None of the revenue from said tax shall be expended for promotion of convention and tourism facilities or activities for Sedgwick County outside the city limits of Wichita unless and until an equal transient guest tax is levied by the board of County Commissioners of Sedgwick County, Kansas, and the City Council authorize by resolution such expenditures.
